

**SWANSEA TOWN COUNCIL
COUNCIL MEETING MINUTES**

January 25, 2016

The Swansea Town Council held their monthly General Meeting at the Swansea Municipal Building, Courtroom, 320 W. Third St, Swansea, S.C. The General Meeting began at 6:00 p.m.

MEMBERS IN ATTENDANCE

Mayor Ray Spires
Mayor Pro-tem Davis
Councilman David Martin
Councilman Jerald Sanders

ABSENT

Councilwoman Linda Butler

GENERAL MEETING

Mayor Spires called the meeting to order at 6:00 p.m. Mayor Spires stated that the media had been notified of tonight's meeting and agenda had been posted at the town hall and the police department. The Pledge of Allegiance was recited by all present. Mayor Spires requested Councilman Davis lead Council in prayer.

Mayor Spires called for the approval of the minutes of the Public Hearing and General Meeting of December 28, 2015. Councilman Davis made a motion to accept the minutes as presented. The motion was seconded by Councilman Sanders and passed by unanimous vote.

Mayor and Council Updates: Mayor Spires reported the on line payments are ready to begin and instructions were mailed with the water bills. The Mayor added customers will also be able to receive their bill by e-mail. The Mayor also noted that February's council meeting will be held on February 22, 2016 because of Presidents' Day. No additional comments were made by Council.

Mr. Rick Bryan reported on the activities for the Water and Sewer Department. Mr. Bryan provided a yearly report, which was the first year with the report and next year's report will provide more information. Mr. Bryan stated because of the flooding in October and the large amounts of rainfall more water was being released into the sewer system. Mr. Bryan explained the City of Cayce had provided credits due to the flooding; however, our usage and cost there higher than they should be. The meter will be tested and if it returns ok; additional slow testing will have to be done to find out where the water is coming from. Mr. Bryan stated the staff has begun the valve testing for 2016. Councilman Sanders inquired about Mr. Ronald Jeffcoat, who had complained about his water bill. Mr. Bryan stated he had not heard from the gentleman after that night.

Mr. Carlton Moore presented his monthly report meeting. Mr. Moore reported on trips to landfill and tonnage. Mr. Moore stated he would be doing maintenance on sidewalks and in office this month.

Chief Hayes presented the stats for the month Police Report for last month and the yearly totals. The Chief reported the department had met for the first time the budgets goals for the police department.

Second Reading for the 2016 Budget, Ordinance # 122815-Finance. A Public Hearing was held prior to the meeting and no comments were expressed. Councilman Davis made a motion to accept the budget as presented. The motion was seconded by Councilman Sanders with a unanimous vote.

Open Forum: No Comments

Executive Session-Pursuant to SC Code Section 30-4-70 (a) 1, Legal Advice and Personnel Matter

Pursuant to SC Code Section 30-4-70 (a) 2, Legal/Contractual - Website

Councilman Davis made a motion to enter into executive session pursuant to the SC Codes. The motion was seconded by Councilman Sanders, with a unanimous vote. Councilman Sanders made a motion to resume the general meeting; with a second by Councilman Davis. All vote aye. There were no actions and received as information only.

Therefore, being no further business there was a unanimous vote for adjournment.

Respectfully submitted,



Lorraine Abell
Town Clerk

SWANSEA TOWN COUNCIL
COUNCIL MEETING MINUTES
February 22, 2016

The Swansea Town Council held their monthly General Meeting at the Swansea Municipal Building, Courtroom, 320 W. Third St, Swansea, S.C. The General Meeting began at 6:00 p.m.

MEMBERS IN ATTENDANCE

Mayor Ray Spires
Mayor Pro-tem Davis
Councilwoman Linda Butler
Councilman David Martin
Councilman Jerald Sanders

GENERAL MEETING

Mayor Spires called the meeting to order at 6:00 p.m. Mayor Spires stated that the media had been notified of tonight's meeting and agenda had been posted at the town hall and the police department. The Pledge of Allegiance was recited by all present. Mayor Spires requested Councilman Davis lead Council in prayer.

Mayor Spires called for the approval of the minutes of the General Meeting of January 25, 2016. Councilman Martin made a motion to accept the minutes as presented. The motion was seconded by Councilman Davis and passed by unanimous vote.

Mayor and Council Updates: Mayor Spires reported the on line payments are ready to begin and the number of payments the water and police departments have received. The Mayor stated instructions were mailed with the water bills. The Mayor added customers will also be able to receive their bill by e-mail. Mayor Spires reminded Council that the annual Ethics statements are due by March 30th. No additional comments were made by Council.

Mr. Rick Bryan reported on the activities for the Water and Sewer Department. Mr. Bryan stated there were no violations in January. Mr. Bryan stated two fire hydrants were run over; however, insurance is covering the replacement cost. Mr. Bryan also noted he annual sewer line cleaning has been complete. Mr. Bryan stated the staff will be doing smoke testing on the sewer system. Mr. Bryan stated he is waiting on DHEC approval for the tank upgrades and the Bull Swamp improvements have been bided and awarded. Mr. Bryan stated the town has purchased a drone to use in tank inspections and along the lines. The town is just waiting on the FAA permit.

Mr. Carlton Moore presented his monthly report meeting. Mr. Moore reported on trips to landfill and tonnage. Mr. Moore stated he would be doing maintenance on sidewalks.

Chief Hayes presented the stats for the month Police Report for last month and cases the department had during the month. Chief Hayes reported on break-ins occurring at area pharmacies.

A proclamation was presented to Council proclaiming the month of March "March for Meals Mayor". Councilman Sanders made a motion for the adoption of the proclamation, with a second Councilman Davis. All voted aye.

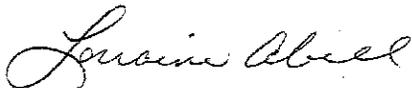
First Reading for Ordinance 0314216, Annexation of property located at 533 St. Matthews Road owned by Vatsal Suthar. Councilman Martin made a motion to accept the annexation as presented. Councilman Davis seconded the motion. All voted aye.

Open Forum: Joanne Clark addressed Council concerning a free clothing day on February 27th and the Lions Club meetings on the first Tuesday of each month at the Swansea Coffee Shop.

Executive Session-Pursuant to SC Code Section 30-4-70 (a) 1, Legal Advice and Personnel Matter
Pursuant to SC Code Section 30-4-70 (a) 2, Legal/Contractual - Website
Councilman Davis made a motion to enter into executive session pursuant to the SC Codes. The motion was seconded by Councilman Martin, with a unanimous vote. Councilman Martin made a motion to resume the general meeting; with a second by Councilman Davis. All vote aye. There were no actions and received as information only.

Therefore, being no further business there was a unanimous vote for adjournment.

Respectfully submitted,



Lorraine Abell
Town Clerk

SWANSEA TOWN COUNCIL MEETING

MINUTES MARCH 21, 2016

The Swansea Town Council held their monthly General Meeting at the Swansea Municipal Building, Courtroom, 320 W. Third St, Swansea, S.C. The general meeting began at 6:00 p.m.

MEMBERS IN ATTENDANCE

Mayor Ray Spires
Mayor Pro-tem Woodrow Davis
Councilwoman Linda Butler
Councilman David Martin
Councilman Jerald Sanders

GENERAL MEETING

Mayor Spires called the meeting to order at 6:00 p.m. Mayor Spires stated that the media had been notified of tonight's meeting and agenda had been posted at the town hall and the police department. The Pledge of Allegiance was recited by all present. Mayor Spires requested Councilman Davis lead Council in prayer.

Mayor Spires called for the approval of the minutes of the February 22, 2016, General Meeting. Councilman Davis made a motion to accept the minutes as presented. The motion was seconded by Councilman Sanders and passed by unanimous vote.

Mayor and Council Updates: Mayor Spires reminded Council that Statements of Economic Interest are due March 30th and the fee is \$100.00/day if not filed by the 30th. Mayor Spires stated that at the Special Called Meeting, M-P Strategies was awarded the contract for public relations and website development. The Mayor reported they are working on the website and also working on five grants for the town and setting up a Facebook page. The Mayor updated Council on the new online payment services.

Mr. Rick Bryan gave the monthly water and sewer report. Mr. Bryan stated the sewer usage is still high so placing cameras in the system would be necessary, so the source of the problem can be identified.

Mr. Carlton Moore presented his monthly report meeting. Mr. Moore reported on trips to landfill and tonnage. Mr. Moore stated he has a real bad cat population problem.

Chief Hayes presented the stats for the Police Report for last month. The Chief reported on several break-ins and the department was working several drug cases. The Chief also stated teens hanging out at the apartments was becoming an issue.

Mr. Robert White with the GPS Newsletter addressed Council. Mr. White explained the objectives of the newsletter and stated he looked forward to working with Swansea.

Second Reading on Ordinance 03212016, annexation of trns # 013021-03-024, owned by Vatsal Suthar, located at 533 St. Mathews Rd., Swansea, S.C. Councilman Sanders made a motion to accept the annexation as presented. Seconded by Councilman Davis with a unanimous vote.

Open Forum: No Comments

Executive Session: Mayor Spires stated there was no executive session required tonight.

Therefore, being no further business there was a unanimous vote for adjournment.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lorraine Abell".

Lorraine Abell
Town Clerk

SWANSEA TOWN COUNCIL MEETING

MINUTES APRIL 18, 2016

The Swansea Town Council held their monthly General Meeting at the Swansea Municipal Building, Courtroom, 320 W. Third St, Swansea, S.C. The general meeting began at 6:00 p.m.

MEMBERS IN ATTENDANCE

Mayor Ray Spires
Mayor Pro-tem Woodrow Davis
Councilwoman Linda Butler
Councilman David Martin
Councilman Jerald Sanders

GENERAL MEETING

Mayor Spires called the meeting to order at 6:00 p.m. Mayor Spires stated that the media had been notified of tonight's meeting and agenda had been posted at the town hall and the police department. The Pledge of Allegiance was recited by all present. Mayor Spires requested Councilman Davis lead Council in prayer.

Mayor Spires called for the approval of the minutes of the March 21, 2016, General Meeting. Councilman Sanders made a motion to accept the minutes as presented. The motion was seconded by Councilman Martin and passed by unanimous vote.

Mayor and Council Updates: Mayor Spires informed Council about 31 business licenses have not been paid at the current time. The street lights on Monmouth St. were painted by SCE&G at no cost to the town. The Mayor thanked SCE&G. Mayor Spires reported one town hall's computers was hit by Rumson Ware. The Mayor explained we were lucky only one computer was hit. All other computer will be updated soon. Mayor Spires stated that SCDOT in Lexington and County have funds available for paving of streets. The Mayor has submitted a list of roads in need of repairs and the SCDOT & County will be reviewing. Mayor Spires stated the work has begun on developing the website. Also MPA Strategies is working on grants for the police department for radios, vest and body cameras. The radios should have been replaced last year and must be replaced this year. The Mayor reported the number of online payments are increasing. Mayor Spires also stated that the check for the Treasurer's Office annual payment of \$20,000.00 for fines will be delivered this week.

Mr. Rick Bryan gave the monthly water and sewer report. Mr. Bryan stated the sewer usage is still high; Pascon will be placing the cameras tomorrow, so the source of the problem can be identified. Mr. Bryan reported the annual audit by USDA has been completed and the only finding was the tardiness of the budget and Mr. Bryan explained we are on calendar year and cannot meet their requirements. Mr. Bryan stated DHEC has approved the permit for the 692 Tank improvements and we are waiting on receiving the permit to order parts for the construction of the project.

Mr. Carlton Moore presented his monthly report meeting. Mr. Moore reported on trips to landfill and tonnage. Mr. Moore stated he has a bad cat population problem and he was still working on catching the cats.

Chief Hayes was at a school board meeting and will present his report next month.

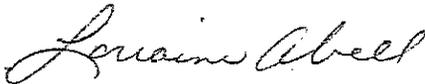
Council discussed the annual contract for Advance Disposal for sanitation pick up for the town. There will be a 3% CPI increase. Councilman Davis made a motion to accept the contract as presented with a second by Councilman Sanders. All voted aye.

Open Forum: No Comments

Executive Session: Mayor Spires stated there was an executive session item legal advice and personnel matter, Pursuant to SC Code Section 30-4-70 (a) 1. Councilman Davis made a motion to enter into executive session; seconded by Councilman Sanders. All voted aye. Councilman Sanders made a motion to resume the general meeting. Councilman Davis seconded the motion which was a unanimous vote. There were no actions taken from executive session just information only.

Therefore, being no further business there was a unanimous vote for adjournment.

Respectfully submitted,



Lorraine Abell
Town Clerk

SWANSEA TOWN COUNCIL MEETING

MINUTES JUNE 20, 2016

The Swansea Town Council held their monthly General Meeting at the Swansea Municipal Building, Courtroom, 320 W Third St, Swansea, S.C. The general meeting began at 6:00 p.m.

MEMBERS IN ATTENDANCE

Mayor Ray Spires
Councilwoman Linda Butler
Councilman David Martin
Councilman Jerald Sanders

ABSENT

Mayor Pro-tem Woodrow Davis

GENERAL MEETING

Mayor Spires called the meeting to order at 6:00 p.m. Mayor Spires stated that the media had been notified of tonight's meeting and agenda had been posted at the town hall and the police department. The Pledge of Allegiance was recited by all present. Mayor Spires requested Councilman Sanders lead Council in prayer.

Mayor Spires called for the approval of the minutes of the May 16, 2016, General Meeting. Councilman Martin made a motion to accept the minutes as presented. The motion was seconded by Councilman Sanders and passed by unanimous vote.

Mayor and Council Updates: Mayor Spires stated he had meet with SCE&G concerning the sidewalk grant and they were ready to go with the plans. Mayor Spires informed Council that Lexington County has approved the use of C-Funds for both grants and would be paying the town's portion totaling approximately \$99,000.00. The Mayor stated the audit is in progress and hopefully will have a report next month. Mayor Spires informed Council that the on line payments are picking up a few more each month. The Mayor also stated a few business licenses are still outstanding and he is working on collecting them. In the near future, a listing of historical homes and guidelines for a historic district would be coming before Council for approval. Councilwoman Butler stated she was sorry for appeanng as she was sleeping at the last council meeting. Councilwoman Butler explained she was suffering from Type 2 Diabetes that she did not know she had and also heart issues. Council wished the best for Councilwoman Butler.

Mr. Rick Bryan gave the monthly water and sewer report. Mr. Bryan stated the sewer usage is still decreasing and three of the issues found have been resolved. Mr. Bryan explained the water loss is also down this month and the town had no water leaks. Mr. Bryan did state that both Bull Swamp and the Town of North had major leaks due to damaged hydrants and the hydrants were repaired. Mr. Bryan stated the Water Consumer Confidence Report has been completed, advertised, published on web-site and is available at the town hall.

Mr. Carlton Moore presented his reports for May and June of 2016, to Council.

Chief Hayes presented the stats for month. The Chief stated overall it was a quite month. The Chief reported on traffic check points held, motor vehicle thefts, and an armed robbery. Chief Hayes also reported as of June 30th, Officer Rodney McCaw would be leaving the force. Officer McCaw would be leaving for an opportunity for employment in Georgia. Chief Hayes thanked him for his service. The Chief also thanked the reserve officers who have stepped up and are filling in until a new officer is hired.

Agreement with SC Dept. of Juvenile Justice was presented to Council. The agreement places a cap of \$500.00 for the year for housing juveniles. Councilman Sanders made a motion to accept the agreement, with a second by Councilwoman Butler. All voted aye.

Councilwoman Linda Butler and the coaches of the Swansea Basketball League congratulated the young ladies of the league for their championship win on the court and for their academic accomplishment as well. Councilwoman Butler stated assisting coaching these ladies is her passion and she is very proud of the young ladies.

Open Forum: Mr. Jimmy Berry, 245 N. Monmouth Ave. complained once again about coon dogs barking and the odor from the coon dogs and he requested assistance from the town on this matter. Mr. Berry also requested something be done about the appearance of Monmouth St. Doris Simmons wanted to know the town's policy of refunding water deposits, how long are they held. Ms. Simmons requested the town review the issue of refunding deposits to commercial customers.

Executive Session: Mayor Spires stated Council needed to enter into executive session pursuant to current state codes to receive legal advice on a personnel matter. Councilman Martin made a motion, seconded by Councilman Butler to enter into executive session. The vote was all ayes. Councilman Sanders made a motion to resume the general meeting with a second by Councilman Martin. The vote was all ayes. There was one motion to come from the discussion. Councilman Martin made a motion to accept the job description for customer service representative with one noted amendment to add: "general administrative/clerical work as required" and the job be post for general public. The motion was seconded by Councilman Sanders and all vote aye. Therefore, being no further business there was a unanimous vote for adjournment.

Respectfully submitted,



Lorraine Abell
Town Clerk

SWANSEA TOWN COUNCIL MEETING

MINUTES JULY 18, 2016

The Swansea Town Council held their monthly General Meeting at the Swansea Municipal Building, Courtroom, 320 W Third St, Swansea, S.C. The general meeting began at 6:00 p.m.

MEMBERS IN ATTENDANCE

Mayor Ray Spires
Mayor Pro-tem Woodrow Davis, Jr.
Councilman Jerald Sanders

ABSENT

Councilwoman Linda Butler
Councilman David Martin

GENERAL MEETING

Mayor Spires called the meeting to order at 6:00 p.m. Mayor Spires stated that the media had been notified of tonight's meeting and agenda had been posted at the town hall and the police department. The Pledge of Allegiance was recited by all present. Mayor Spires requested Councilman Davis lead Council in prayer.

Mayor Spires called for the approval of the minutes of the June 20, 2016, General Meeting. Councilman Davis made a motion to accept the minutes as presented. The motion was seconded by Councilman Sanders and passed by unanimous vote.

Mayor and Council Updates: The Mayor stated Council had reviewed the ordinance concerning water deposits and agreed not to change the policy and keep it in line with the ordinance. Mayor Spires stated the problem with the Koon dogs was addressed. The owner of the dogs stated he would be moving the dogs out of town in a couple of months. The mayor stated signs in the right of ways have become a problem and DOT states there are to be no signs in road right of ways. Mayor Spires provided council with a copy of the sign ordinance for their review. Another issue to be addressed is merchandise on the sidewalks on S. Monmouth. The ordinance states sidewalks must remain cleared. Persons who are handicap are having problems being mobile on S. Monmouth because of the items on the streets. Mayor Spires stated the online payments are staying about 60 per month. The Mayor noted the website is adding information weekly – agendas, minutes, water notices and jobs.

Mr. Rick Bryan gave the monthly water and sewer report. Mr. Bryan stated the sewer usage is still decreasing and three of the issues found have been resolved. Mr. Bryan explained the I & I with the sewer systems was 171% now it is 50% but it needs to be at 25%. Mr. Bryan stated in the fall, the staff would begin smoke testing to find additional problems and repair them to decrease the water enter the sewer system. Mr. Bryan reports that Swansea had no violations in June. However, Joint Water did have a problem at the treatment plant that stems from the problem that West Columbia is having. Chlorine has been a problem for all systems and everyone is working together to solve the issue. A copy of Joint Water response to the problem is listed on the website. The town has performed additional lead and

cooper sample test as required and Mr. Bryan thanked the customer for their assistance in the testing process. There have been a lot of high bill issues this month and the reporting of usage report has been a tremendous help in resolving those issues.

Mr. Carlton Moore presented his report for June to Council. Mr. Moore stated he made 6 trips to the landfill at about 6.2 tons.

Chief Hayes presented the stats for month. The Chief stated overall it was a quite month. The Chief reported on traffic check points held. Chief Hayes also reported the applicants for the open position have not been qualified and that the hiring salary is an issue as well.

Mr. David Enzastiga with Rish and Enzastiga CPA's presented the 2015 annual audit of Council for review. Mr. Enzastiga explained the audit in detail and stated the big item that had effected all municipal audits was the GASB 68 reporting requirements. Mr. Enzastiga stated the towns keeps making strides to improve financial status. Mr. Enzastiga stated the fine payment to the state is being made annually and that debt is reducing and also the g.o. bond has been paid off. Mr. Enzastiga state the water and sewer operating funds increased \$30,572.00 and the reserve funds increased \$54,000.00. Council made no comments, Mayor Spires stated the audit would be adopted at the next council meeting.

Mayor Spires swore in Judge Shirley Son for another year. The Mayor stated the Judge has done an outstanding job for the town and thanked Judge Son for her service.

Open Forum: No one spoke.

Executive Session: No executive session issues.

Therefore, being no further business there was a unanimous vote for adjournment.

Respectfully submitted,



Lorraine Abell
Town Clerk

SWANSEA TOWN COUNCIL MEETING

MINUTES AUGUST 15, 2016

The Swansea Town Council held their monthly General Meeting at the Swansea Municipal Building, Courtroom, 320 W. Third St, Swansea, S.C. The general meeting began at 6:00 p.m.

MEMBERS IN ATTENDANCE

Mayor Ray Spires
Mayor Pro-tem Woodrow Davis
Councilwoman Linda Butler
Councilman David Martin

ABSENT

Councilman Jerald Sanders

GENERAL MEETING

Mayor Spires called the meeting to order at 6:00 p.m. Mayor Spires stated that the media had been notified of tonight's meeting and agenda had been posted at the town hall and the police department. The Pledge of Allegiance was recited by all present. Mayor Spires requested Councilman Davis lead Council in prayer.

Mayor Spires called for the approval of the minutes of the July 18, 2016, General Meeting. Councilman Davis made a motion to accept the minutes as presented. The motion was seconded by Councilman Martin and passed by unanimous vote.

Mayor and Council Updates: Mayor Spires stated he had attended the Joint Water & Sewer Commission Meeting. The Mayor also noted he had met with USDA in Orangeburg concerning grants and the Mayor stated there were approximately six to eight grants the town could apply for police cars, equipment, etc. The Mayor stated several corporate sponsors were interested in assisting with a community building. Mayor Spires stated that HPG Engineering will be the engineers for the sidewalk project and the project will have to be completed in a timely manner or we will lose part of the funds and the town would have to pay the balance of the project. The Mayor stated the Town Hall would be closed September 5th for Labor Day. Mayor Spires reported the on-line payments are remaining steady. The Mayor stated Boo in the Park will be October 31st from 5 to 7. The Annual Christmas Parade and Events will be December 4th. Ms. Vonn Gaskins of WIS will be the Grand Marshall. The Mayor welcomed Councilwoman Linda Butler back and wished her well. Council made no comments.

Mr. Rick Bryan gave the monthly water and sewer report. Mr. Bryan stated the number of locates were high this month. Swansea mainly dealt with high water bill issues. Mr. Bryan stated the new system helps show the customers, their usage and usually makes it easier to resolve the bill. Mr. Bryan stated the

Town of North had their Sanitary Survey by DHEC and passed with a satisfactory rating. Mr. Bryan stated since the town's agreement with the Town of North the annual reviews have improved each year. The staff is doing value testing for the Town of North and have found about 20 plus values that need to be replaced. However, funding is the issue in replacing the values.

Mr. Carlton Moore report for streets and sanitation will be presented next month.

Chief Hayes presented the stats for month. The Chief stated being short an officer the stats would be down until the position was filled and the officer trained. Chief Hayes explained some of the cases for the month. Chief Hayes also stated local law enforcement agencies in the area had held a peace meeting in order to improvement law enforcement relations within the community. The Chief invited Council to attend and stated he would let them know about the next meeting.

Acceptance of the 2015 Audit was the next agenda item. Mayor Spires stated the audit was presented to council last month and no one had any inquires. The Mayor called for a motion accepting the audit as presented. Councilman Davis made a motion with a second by Councilman Martin. The vote was all aye.

Mayor Spires stated to Council it was time to review the millage for next year. The Mayor explained the most the millage could increase by state guidelines was 3.36 mills. After discussing the millage, Councilman Martin made a motion to increase the millage 1.9 mills. Councilman Davis seconded the motion. The votes were three in favor (Martin, Davis, Spires) and one opposed (Butler). The increase passed and the millage will be increased 1.9 mills.

Open Forum: No one spoke.

Executive Session: Mayor Spires stated Council needed to enter into executive session pursuant to current state codes to receive legal advice on a personnel matter and contractual matters concerning Town of North and Bull Swamp water and sewer services. Councilman Davis made a motion, seconded by Councilman Martin to enter into executive session. The vote was all ayes. Councilman Davis made a motion to resume the general meeting with a second by Councilman Martin. The vote was all ayes. There were no motions from executive session.

Therefore, being no further business there was a unanimous vote for adjournment.

Respectfully submitted,



Lorraine Abell
Town Clerk

SWANSEA TOWN COUNCIL MEETING

MINUTES September 19, 2016

The Swansea Town Council held their monthly General Meeting at the Swansea Municipal Building, Courtroom, 320 W. Third St, Swansea, S.C. The general meeting began at 6:00 p.m.

MEMBERS IN ATTENDANCE

Mayor Ray Spires
Councilman David Martin
Councilman Jerald Sanders

ABSENT

Mayor Pro-tem Davis
Councilwoman Linda Butler

GENERAL MEETING

Mayor Spires called the meeting to order at 6:00 p.m. Mayor Spires stated that the media had been notified of tonight's meeting and agenda had been posted at the town hall and the police department. The Pledge of Allegiance was recited by all present. Mayor Spires requested Councilman Sanders lead Council in prayer.

Mayor Spires called for the approval of the minutes of the August 15, 2016, General Meeting, August 22, 2016 Work Session and August 29, 2016 Special Called Meeting. Councilman Martin made a motion to accept the minutes as presented. The motion was seconded by Councilman Sanders and passed by unanimous vote.

Mayor and Council Updates: Mayor Spires informed Council and the citizens that a new florist had opened on Monmouth St. The Mayor stated the town had begun the process of the debt set off program and at the next meeting Council would need to appoint a Debt Set Off Officer. The Mayor stated in the past years the debt set off officer has never had an appeal. Mayor Spires stated the town is continuing to work on several grants for the police department. Mayor Spires stated the on line payments for utilities is increasing with the police department remaining about the same. The Mayor reminded Council of the upcoming events: Boo-in-Park, Aiken Coop's Echo Celebration, SCANA's Elected Officials Dinner, S.C. Conference for Black Mayors, the Christmas Parade and Christmas events.

Mr. Rick Bryan gave the monthly water and sewer report. Mr. Bryan stated it has been a busy month, 134 work orders, 88 locates, and three new taps. Mr. Bryan stated the water loss is down. Mr. Bryan stated he had visited the new West Columbia Plant improvements to see how their improvement will work with our new system. Mr. Bryan stated they will work together and does not foresee any issues. Mr. Bryan informed Council that Bull Swamp had given the Town of North notice to end their contract and that the

Town of North would not release files, so Bull Swamp had to get a court order to retrieve their records. Mr. Bryan stated that Bull Swamp has hired a former employee of the Town of North to provide their clerical needs. The Town of North is hiring contractors for digs and repairs because of not having an employee. Mr. Bryan is hopeful that the Town of North will hire an employee.

Mr. Carlton Moore presented his monthly report. Mr. Moore reported on trips to landfill and tonnage. Mr. Moore stated trash containers need to be placed out on Thursday evenings, so they are not missed on Friday mornings.

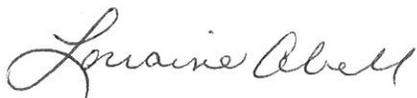
Chief Hayes was not present; however, he provided Council with a written report.

Open Forum: No Comments

Executive Session: Mayor Spires stated Council needed to enter into executive session pursuant to current state codes to receive legal advice on a personnel matter and contractual matters concerning Town of North and Bull Swamp water and sewer services. Councilman Martin made a motion, seconded by Councilman Sanders to enter into executive session. The vote was all ayes. Councilman Sanders made a motion to resume the general meeting with a second by Councilman Martin. The vote was all ayes. There were no motions from executive session.

Therefore, being no further business there was a unanimous vote for adjournment.

Respectfully submitted,



Lorraine Abell
Town Clerk

SWANSEA TOWN COUNCIL MEETING

MINUTES OCTOBER 17, 2016

The Swansea Town Council held their monthly General Meeting at the Swansea Municipal Building, Courtroom, 320 W. Third St, Swansea, S.C. The general meeting began at 6:00 p.m.

MEMBERS IN ATTENDANCE

Mayor Ray Spires
Mayor Pro-tem Davis

Councilman David Martin
Councilman Jerald Sanders

ABSENT

Councilwoman Linda Butler

GENERAL MEETING

Mayor Spires called the meeting to order at 6:00 p.m. Mayor Spires stated that the media had been notified of tonight's meeting and agenda had been posted at the town hall and the police department. The Pledge of Allegiance was recited by all present. Mayor Spires requested Councilman Sanders lead Council in prayer.

Mayor Spires called for the approval of the minutes of the September 17, 2016, General Meeting, and the Work Sessions of September 26th and October 3rd. Councilman Sanders made a motion to accept the minutes as presented. The motion was seconded by Councilman Davis and passed by unanimous vote.

Mayor and Council Updates: Mayor Spires informed Council of the problems from the hurricane and the Town Hall was closed on Monday because of no power. The Town Hall reopened on Tuesday with a few problems with computers and the phone system. The Mayor stated no penalties were add to customers' accounts due to the hurricane. Mayor Spires stated the Boo in the Park will be held on October 31, 2016. The Mayor stated the staff is continuing to work on grants. The Mayor and Councilman Sanders thanked SCE&G and other utility systems for their hard work during and after the hurricane.

Mr. Rick Bryan gave the monthly water and sewer report. Mr. Bryan stated it has been a busy month, 140 work orders, 64 locates, and no violations. Mr. Bryan stated the chorine system had been inspected and approved by DHEC. The hurricane caused problems and the generators were able to keep up with the system. Mr. Bryan reported that Bull Swamp is almost complete with their line replacement project. Mr. Bryan stated the Town of North has not hired an employee and that it is causing compensatory time for staff. Mr. Bryan is hopeful that the Town of North will hire an employee. Councilman Sanders stated we should bill the Town of North for the compensatory time.

Mr. Carlton Moore presented his monthly report. Mr. Moore reported on trips to landfill and tonnage. Mr. Moore stated trash containers need to be placed out on Thursday evenings, so they are not missed on Friday mornings.

Chief Hayes presented his monthly report and updated Council on police activities for the month. Chief Hayes also reported on the traffic from the Hurricane.

The next agenda item was to appoint a Hearing Officer for the Debt Set off Program. Councilman Sanders was appointed as the Hearing Officer with a motion by Councilman Martin and a second by Councilman Davis. All vote aye.

First reading for the adoption of the Lexington County Storm water Management Manual and Ordinance. A motion was made by Councilman Martin and a second by Councilman Davis. All vote aye.

First reading for amendment to Code of Ordinances Chapter 8.7 Utility Billing, Section 8, the amendments are concerning penalties, balances below \$50.00, and service charges. Councilman Sanders made a motion to approve first reading as presented. The motion was seconded by Councilman Davis. All voted aye.

Open Forum: No Comments

Executive Session: Mayor Spires stated Council needed to enter into executive session pursuant to current state codes to receive legal advice on a personnel matter. Councilman Sanders made a motion, seconded by Councilman Davis to enter into executive session. The vote was all ayes. Councilman Sanders made a motion to resume the general meeting with a second by Councilman Davis. The vote was all ayes. There were no motions from executive session.

Therefore, being no further business there was a unanimous vote for adjournment.

Respectfully submitted,



Lorraine Abell
Town Clerk

SWANSEA TOWN COUNCIL MEETING

MINUTES

NOVEMBER 21, 2016

The Swansea Town Council held their monthly General Meeting at the Swansea Municipal Building, Courtroom, 320 W. Third St, Swansea, S.C. The general meeting began at 6:00 p.m.

MEMBERS IN ATTENDANCE

Mayor Ray Spires

Mayor Pro-tem Davis

Councilman David Martin

Councilman Jerald Sanders

ABSENT

Councilwoman Linda Butler

GENERAL MEETING

Mayor Spires called the meeting to order at 6:00 p.m. Mayor Spires stated that the media had been notified of tonight's meeting and agenda had been posted at the town hall and the police department. The Pledge of Allegiance was recited by all present. Mayor Spires requested Councilman Davis lead Council in prayer.

Mayor Spires called for the approval of the minutes of the October 17, 2016, General Meeting, and the Work Sessions of November 14th. Councilman Davis made a motion to accept the minutes as presented. The motion was seconded by Councilman Sanders and passed by unanimous vote.

Mayor and Council Updates: Mayor Spires informed Council of the Christmas Parade on December 4th and the Joint Water & Sewer's Christmas Party on December 1st.

Mr. Rick Bryan gave the monthly water and sewer report. Mr. Bryan stated it has been a busy month, 95 work orders, 35 locates, and no violations. Mr. Bryan stated the chlorine system is working but it will take another month to get the chlorine levels where they need to be. Mr. Bryan stated that on November 10th he stopped maintaining the Town of North's system. The Town of North has hired EA Services to maintain the system. Mr. Bryan informed Council that lead and copper samples are being performed but the lab sent the wrong samples bottles and the samples are being collected again. There was a discussion on possible grants and the required matching funds.

Mr. Carlton Moore presented his monthly report. Mr. Moore reported on trips to landfill and tonnage. Mr. Moore stated he was working on the Christmas decorations and he reported on the animal control for the month.

Chief Hayes presented his monthly report and updated Council on police activities for the month. Chief Haynes reported on shoplifting and pursuits.

The next agenda item was a resolution #11212016 for the Debt Set off Program. The Mayor explained that the Municipal Association could not find the earlier resolution to participate in the Debt Set off Program and they had requested a new resolution. This resolution would replace the earlier resolution. Councilman Martin made a motion to accept the resolution as presented and a second by Councilman Davis. All vote aye.

First Reading of the 2017 Budget, Ordinance #12192016, Finance. Mayor Spires stated the budget is balanced. The Mayor stated a reduction in insurance premiums from the Municipal Association had help balance the budget. Mayor Spires stated the budget was very tie and there are no extra funds available to add any more expenses. Chief Hayes expressed his concerns that no police vehicles are in the budget. Mayor Spires again stated the town did not have the funds available to purchase a car because of having to pay for the upgrades of the radios. Council discussed possible grants however matching funds would have to be available. Council agreed to hold a work session for the budget on November 28th to discuss adding items to the budget. Council Sanders made a motion to adopt first reading with the understanding that items could change at second reading. The motion was seconded by Councilman Martin and carried a unanimous vote.

Second reading for the adoption of Ordinance #11212016, Lexington County Storm Water Management Manual and Ordinance. A motion was made by Councilman Sanders and a second by Councilman Davis. All vote aye.

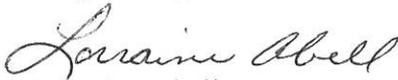
Second reading for amendment to Code of Ordinances Chapter 8.7 Utility Billing, Section 8, the amendments are concerning penalties, balances below \$50.00, and service charges. Councilman Martin made a motion to approve second reading as presented. The motion was seconded by Councilman Sanders. All voted aye.

Open Forum: No Comments

Executive Session: Mayor Spires stated Council needed to enter executive session pursuant to current state codes to receive legal advice on contractual matters. CSX Railroad, First Citizens, and Town of North. Councilman Sanders made a motion, seconded by Councilman Davis to enter executive session. All voted aye. Councilman Sanders made a motion to resume the general meeting with a second by Councilman Davis. All voted aye. There were no motions from executive session.

Therefore, being no further business there was a unanimous vote for adjournment.

Respectfully submitted,


Lorraine Abell
Town Clerk

SWANSEA TOWN COUNCIL MEETING

MINUTES DECEMBER 19, 2016

The Swansea Town Council held their monthly General Meeting at the Swansea Municipal Building, Courtroom, 320 W. Third St, Swansea, S.C. The general meeting began at 6:00 p.m.

MEMBERS IN ATTENDANCE

Mayor Ray Spires
Mayor Pro-tem Davis
Councilwoman Linda Butler
Councilman David Martin
Councilman Jerald Sanders

GENERAL MEETING

Mayor Spires called the meeting to order at 6:00 p.m. Mayor Spires stated that the media had been notified of tonight's meeting and agenda had been posted at the town hall and the police department. The Pledge of Allegiance was recited by all present. Mayor Spires requested Councilman Davis lead Council in prayer.

Mayor Spires called for the approval of the minutes of the November 21st, General Meeting, and the Work Sessions of November 28th and December 2nd. Councilman Davis made a motion to accept the minutes as presented. The motion was seconded by Councilman Martin and passed by unanimous vote.

Mayor and Council Updates: Mayor Spires stated even thou it rained were was a good turnout for the parade and the tree lighting.

Mr. Rick Bryan gave the monthly water and sewer report. Mr. Bryan stated there were 62 work orders, 30 locates, and no violations. Mr. Bryan stated the staff was working on place a shelter around the new chorine system. Mr. Bryan reported the USDA audits have been completed. Mr. Bryan stated Ms. Charlene Johnson was learning the water clerk position quickly and would be taking on more duties. Mr. Bryan stated problems with the Town of North are continuing and no improvement at all.

Mr. Moore did not present the streets and sanitation report.

Chief Hayes presented his monthly report and updated Council on police activities for the month. Shoplifting and thief of an ATM machine were the main cases of the month.

Amendment to the 2016 Budget was the next agenda item. Mayor Spires explained services provided by MPA Strategies was not in the budget. As well as an increase in fees from Attorney Leah Moody. Mayor

Spires stated the 2016 Budget would need to be amended to cover the expenses. Councilman Davis made a motion to amend the budget with a second from Councilman Martin. All vote aye.

A resolution to continue operations under the 2016 Budget until the 2017 Budget could be approved was presented to Council. Councilman Martin made a motion to accept the resolution as presented. A second from Councilman Davis. All voted aye.

Council agreed to meet on December 27th to discuss the budget. The meeting will be held at 3:00 p.m. and Ms. Abell will be present to answer any questions.

Open Forum: No Comments

Executive Session: Mayor Spires stated Council needed to enter into executive session pursuant to current state codes to receive legal advice on a personnel matter and contractual advice for the sidewalk project. Councilman Sanders made a motion, seconded by Councilman Davis to enter into executive session. The vote was all ayes. Councilman Sanders made a motion to resume the general meeting with a second by Councilman Davis. The vote was all ayes. There were no motions from executive session.

Therefore, being no further business there was a unanimous vote for adjournment.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lorraine Abell".

Lorraine Abell
Town Clerk